

Inclement Weather Procedure

Senior School & Sixth Form College

The Stephen Perse Senior School and the Stephen Perse Sixth Form College will follow common procedures in response to inclement weather:

1. Our intention is to remain open. On mornings when bad weather will clearly affect the teaching schedule (e.g. following a heavy snowfall), students should go to the Hall (Senior School) and the Coffee Shop (SPSFC Fitzwilliam Building) to await further instructions.
2. Safety is the first consideration for each family. Whether your son or daughter attends School/College will depend on personal circumstances and local conditions. We appreciate that local conditions will vary and may change rapidly and we will understand if a student cannot get to us until after the start of the School/College day. Equally, if bad weather sets in later and you are worried about the journey home, you may wish to give permission for your son or daughter to leave before the end of the School/College day. We should stress that this is a decision for the parents and not the students! Please let the School/College know if any student is going to arrive late or leave early.
3. On mornings when bad weather will clearly affect the safe transportation of students, minibus and coach transport may be suspended. If a decision is made to cancel the minibuses the night before, we will let parents know by School Post ahead of time. If the minibus transport is cancelled on the morning itself, we will alert parents by School Post and post a notice on our website www.stephenperse.com and twitter feeds @SPFSeniors/@SPF6form.
4. To ensure that we know who will and will not be in school (and to comply with statutory requirements), we would ask you to inform us if your son or daughter is unable to attend by emailing: studentabsence@stephenperse.com. Please avoid telephoning us unless absolutely necessary to ensure that telephone lines remain available for urgent calls.
5. In exceptional circumstances, we may take the decision to close the School/College early. In this event a notice will be posted on our website www.stephenperse.com and twitter feeds @SPFSeniors/@SPF6form. In addition, School Post notifications will be sent to parents. Adult supervision will be provided until every student has left the premises. Minibus transport may be suspended if conditions are particularly severe.
6. Parents are asked to note that, in the event that adverse weather forces us to postpone the Year 7 entrance tests on the middle Saturday in January, the assessments will be held on the Thursday immediately following. Should this be necessary, we would be obliged to cancel morning lessons for Years 7 to 9 and to arrange an alternative programme for these classes.
7. For students sitting exams, please also refer to the [Inclement Weather and Public Examinations Procedure](#).

Reviewed: January 2019