

The Stephen Perse Foundation

Rosedale House – School Rules

1. Pupils are expected to be in their Classrooms by 8:20am for morning registration unless they have special permission to arrive later. Pupils who arrive earlier than 8:00am should wait in the designated area. After 8:00am they may go to the playground until 8:20am. Any pupil who arrives after registration must sign in with the office staff using the Inventory system.
2. At 3:30pm pupils are expected to go promptly to their place of collection, to their after-school club or to Late Stay.
3. No pupil may leave the school grounds unaccompanied during school hours or at the end of the school day without written consent from his/her parent/guardian. Any pupil who leaves school before 3:30pm must sign out with the office staff using the Inventory system.
4. School uniform must be worn on all school occasions and on journeys to and from school unless special permission has been given to the contrary. Overalls must be worn in Science, Create lessons and clubs. Long hair (shoulder length or longer) should be tied back at all times for reasons of safety and hygiene. Hair ties should be in accordance with the uniform list. Nail varnish and makeup are not permitted with school uniform. In the interests of preventing injury, pupils should not wear jewellery, other than a wristwatch, in school or on expeditions. If parents feel that it is essential for their child to wear jewellery, including earrings, for religious or cultural reasons, this should be agreed with the Head in advance. Earrings worn in school should be simple studs which must be removed or covered by medical tape for all sports lessons, practices and fixtures.
5. All possessions, including musical instruments and cases, must be clearly marked with the owner's name. Only small amounts of money should be brought to school; for example, for school charity events. Money should be carried in a small purse or handed to the class teacher for safekeeping; it must not be left in a cloakroom or classroom. If a large sum of money is brought to school for any reason, it should be handed to the office staff and a receipt obtained. Items of value should not be left at school overnight. Musical instruments must be adequately insured, clearly marked with the owner's name and stored appropriately when not in use.
6. Bags and classroom trays are regarded as private property and must not be opened by pupils without permission from the owner or a member of staff.
7. Pupils should not enter the First Aid Room unless accompanied by a member of staff. Any medicine should only be brought to school in the original container. The item should be handed to the office staff for safekeeping, along with the appropriate form giving parental consent for administration of the

medicine.8.

8. It is recognised that some pupils require personal mobile devices for their journeys to and from school. Mobile devices should be given to the form teacher or front office for safekeeping during the school day.No other electronic devices should be brought to school. School iPads should be used in accordance with the Technology Acceptable Use Policy.

Reviewed: January 2020