

## Health and Safety Policy Statement

### General Policy Statement

The Chair of the Board of Governors at the Stephen Perse Foundation (the **Foundation**) recognises and accepts their responsibility for ensuring, so far as is reasonably practicable, the health, safety and welfare of all staff, students and anyone who may be affected by our work activities and undertakings. It will continue to be the responsibility of the Chair of the Board of Governors to promote standards of health, safety and welfare and comply with the Health and Safety at Work etc Act 1974.

The Chair of the Board of Governors has overall and final responsibility for health and safety within the Foundation. He will ensure the Foundation has effective policies through delegating specific responsibilities to ensure that all requirements of legislation are satisfied. He has nominated the Heads of School and the Head of Boarding to have overall responsibility for the sites under their remit with guidance from the Estates and Logistics Bursar and their team, the Health and Safety Welfare Manager and the externally appointed Competent Person to ensure competent advice is provided. Other responsibilities for health and safety have been assigned to other staff including Curriculum Leaders, Pastoral Leaders and Department Managers, as appropriate, and are described in the relevant departmental procedures.

The objective of the Health and Safety Policy is to minimise risks to health and safety by appropriate risk assessment and control. In order to achieve this, the Foundation accepts its responsibilities for health and safety and is committed to ensuring that proportionate time and resources are given to it in relation to other school matters.

All staff are legally obliged to cooperate fully in health and safety matters by acting in a safe manner and following the health and safety policies and procedures.

The Chair of the Board of Governors will oversee an annual review of this policy and associated procedures to ensure their legal compliance and continuous improvement. Any amendments will be brought to the attention of all persons who need to be made aware.

**Reviewed:** June 2021

**Approved by the Board of Governors:** 24 June 2021