

Inclement Weather Procedure

Senior School and Sixth Form

Parents will find the following points of information and guidance about our procedures during periods of inclement weather helpful or in the event of the need for any emergency closure. Our intention is for school to remain open.

1. Our intention is to remain open. On mornings when bad weather will clearly affect the teaching schedule (e.g. following a heavy snowfall), students should go to the Hall (Senior School) or the library (Bateman Street) as appropriate to await further instructions.
2. Safety is the first consideration for each family. Whether your son or daughter attends school will depend on personal circumstances and local conditions. We appreciate that local conditions will vary and may change rapidly and we will understand if a student cannot get to us until after the start of the school day. Equally, if bad weather sets in later and you are worried about the journey home, you may wish to give permission for your son or daughter to leave before the end of the school day. We should stress that this is a decision for the parents and not the students! Please let the School know if any student is going to arrive late or leave early.
3. On mornings when bad weather will clearly affect the safe transportation of pupils all, or some, of the school transport may be suspended. If a decision is made to cancel any school transport service the night before because of inclement weather or other emergency situations, KURA will communicate with parents. If the school transport is cancelled on the morning itself, KURA will alert parents. We may also use: ParentMail, use our X feed or the SMS service. Please be aware that there is a possibility that some school transport routes may run while others may not be available. It is the responsibility of the Head of Estates to notify KURA if Stephen Perse Minibuses will not run and then contact both Heads of School.
4. To ensure that we know who will and will not be in school (and to comply with statutory requirements), we would ask you to inform us if your son or daughter is unable to attend by emailing: studentabsence@stephenperse.com. Please avoid telephoning us unless absolutely necessary to ensure that telephone lines remain available for urgent calls.
5. In exceptional circumstances, we may take the decision to close the School early. In this event a notice will be posted on our website www.stephenperse.com and twitter feed @SPFSchools. In addition, ParentMail notifications will be sent to parents. Adult supervision will be provided until every student has left the premises. Minibus transport may be suspended if conditions are particularly severe.

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6. For students sitting exams, please also refer to the [Inclement Weather and Public Examinations Procedure](#).

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